

TOWN OF STAMFORD

Ordinance Regarding Street Naming and Street Addressing

A violation of this ordinance shall be a civil matter enforced in accordance with the provisions of 24 V.S.A. 1974a and 1977 et seq.

Section I – Purpose

In accordance with 24 V.S.A. Section 2291 (16) and 24 V.S.A. Section 4421, the Selectboard of the Town of Stamford hereby establishes the following civil ordinance regarding Street Naming and Street Addressing. The purpose for this ordinance is to help establish a more uniform street naming and street addressing system throughout the Town of Stamford. We believe that easily locatable addresses will have a number of beneficial results: (1) It will enable emergency services to arrive at a scene faster. (2) Deliveries will be easier to find. (3) Visitors to our town will be able to find an address and know where they are in case of an emergency. (4) The Town of Stamford will be in compliance with the State of Vermont E-911 Addressing Standards.

Section II – Street Naming

Every street and road, both public and private, shall be assigned a name. This will be done by the Stamford Selectboard after public input and public hearing.

In the future, any new development must meet the guidelines of this ordinance.

All road names must be a separate and distinct name. No two roads can have the same or similar sounding names. No new roads can have any currently used name in the Town of Stamford. Furthermore, the Stamford Selectboard may change the names of the streets, both public and private, (after duly warned public hearings) within the Town of Stamford when necessary to promote public welfare and safety.

Section III - Administration

Prior to the issuance of a building permit, a developer shall furnish a plan for a street addressing and street naming system in accordance with this policy to the Selectboard and Emergency Management Coordinator. The Emergency Management Coordinator will then assign a number so that satisfactory emergency systems will be maintained.

Section IV – Numbering System Guideline

All roads shall be given an official name by the Selectboard and shall be measured in segments of 1/1,000 of a mile (5.28 feet) from a designated starting point, usually the end of a road nearest the intersection of a larger road. Odd numbers shall be assigned to the LEFT side of the road and even numbers to the RIGHT side of the road. The first 5.28 foot increment contains the number 1, the second 5.28 foot increment contains the number 2 and so on. Numbering shall begin at the northerly boundary of the Town of Clarksburg, Massachusetts and the southerly boundary of the Town of Stamford and its intersection with Route 100, with the first 5.28 feet being number one and continuing in a northerly direction to Route 100's intersection with the westerly boundary of the Town of Stamford and the easterly boundary of the Town of Readsboro. Every street or road which intersects with Route 100 shall begin with the number one for the first 5.28 feet of its intersection with Route 100, and shall continue until the road terminates or becomes a new road. Every new road will begin at its intersection with the old road, with the number one for the first 5.28 feet, and continue to its termination or change to a new road.

All numbers shall be established based on the front entrance from the street, from the center of the driveway (or in some cases, the center of the structure).

All numbers shall be properly affixed on or near the front entrance or in some other manner visible from the street. The numbers must be easily legible figures not less than four inches (4") high, reflective, and in a color contrasting to the background. The home owner is responsible for the numbers on the home or unit. If a house is not visible from the road, it needs a number at the driveway visible from the road.

A multiple unit structure composed of two or more units shall bear one number for the principal building, and each unit shall affix a letter or number suffix.

Numbers shall be reserved to provide for future growth in property in all areas.

Be it ordained by the Selectboard of the Town of Stamford, and it is hereby ordained by authority of the same as follows:

Section V – Designation of a Street Name

Public and private roads shall be named by the Selectboard. After public hearing, notice shall be given to any party who resides on (or owns property accessed from) the street to be named.

Section VI – Designation of Street Address

(1) Street numbers for residences and occupyable structures on all public and private streets shall be assigned by the Selectboard or Emergency Management Coordinator in accordance with the procedure set forth herein.

(2) The Selectboard or Emergency Management Coordinator shall keep a record of all numbers assigned under this ordinance.

Section VII – Posting of Designated Street Address

(1) The owner or occupant or person in charge of any house or building to which a number has been assigned will be notified by the Selectboard or Emergency Management Coordinator of the number assigned to the same at any time after the adoption of this ordinance.

(2) Within sixty (60) days after the receipt of such notification from the Selectboard or Emergency Management Coordinator, the owner or occupant or person in charge of a house or building to which a number has been assigned shall affix the number to the structure if it is visible from the road, or to a sign or number post if it is not visible from the road, in such a way that the numbers can be clearly seen from the roadway.

(3) It shall be the duty of such owner or occupant or person in charge thereof, upon affixing the new number, to remove any different number which might be mistaken for or confused with the number assigned to said structure by the Selectboard or Emergency Management Coordinator.

(4) Each principal building shall display the number assigned to the frontage on which the front entrance is located. In case a principal building is occupied by more than one business or family dwelling unit, each separate front entrance shall display a separate number.

Section VIII – Penalties

In the event that the owner or occupant or person in charge of any house or building refuses to comply with the terms of this ordinance by failing to affix and maintain the number assigned within sixty (60) days after notification, or by failing, within said period of sixty (60) days to remove any old numbers affixed to

such house or building or elsewhere which may be confused with the number assigned thereto, a fine of \$10.00 for each day of non-compliance with the terms hereof shall be levied against the property owner. A civil penalty of \$10.00 may be imposed for the initial violation of this civil ordinance. The penalty for the second offense within a six month period shall be \$15.00, and the penalty for subsequent offenses within a six month period shall be \$20.00. The waiver fee shall be set at \$5.00 for the first offense; \$7.50 for the second offense within a six month period, and \$10.00 for all subsequent offenses within a six month period. Each day that the violation continues will constitute a separate violation of this ordinance. In addition, the Selectboard or Emergency Management Coordinator or its agents or employees shall have the authority to enter the premises of any house or building not in compliance with the terms of this ordinance and install a sufficient sign or numbering post in accordance with the provisions hereof and to charge the property owner all reasonable costs and expenses associated therewith.


Section IX – Severability

If any portion of this ordinance and amendments is held unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance and amendments shall not be affected.


Section X – Effective Date

This ordinance shall become effective (60) days from its adoption by the Selectboard. If a petition is filed under 24 V.S.A. Section 1973, that statute shall govern the taking effect of this ordinance.

Adopted by the Selectboard this 15th day of November, 2018.




Nancy L. Bushika



Michael G. Denault

Carol A. Fachini



Daniel J. Potvin



Christopher Warren

This ordinance will become effective on January 15, 2019.

Amended November 15, 2018 Revised Section I, Section II, Section III, added “reflective” to Section IV; revised Section V, Section VI, Section VII, Section IX, Section X and Section XI; removed Section VIII.