

Date Posted _____ Permit # _____ (All permit fees include a \$15.00 recording fee)

Permit Fee: **\$115.00** for all structures

Permit Fee: **\$ 40.00** sign only permit

Date: _____ Permit Approved: _____ Denied: _____

Date: _____ Permit Appealed: _____

Zoning Administrator

Original document with any attachments is filed in the Zoning Administrator's file in the Town Office

----- ABOVE FOR OFFICE USE ONLY -----

TOWN OF STAMFORD

986 Main Road, Stamford, VT 05352 (802) 694-1361

Application for a Building or Conditional Use Permit

And Memorandum of Municipal Action 24 V.S.A. section 4449(c)

SECTION I

1. 911 Street Address: _____ District: _____

Deed recording: Book # _____ Page # _____ Lot # _____

2. Legal name of landowner/applicant: _____

(list all owners of record as shown on deed)

Mailing address: _____ Tel # _____

3. Name of builder: _____ Tel # _____

4. Existing use: _____

5. Proposed use: Residential _____ Seasonal _____ Professional _____ Industrial _____

Commercial _____ Other _____

6. Brief description of project: _____

7. Dimensions of proposed building or addition: _____

8. Lot size: _____ acres Road frontage: _____

9. Setback from: Road right of way: _____ feet Rear property line: _____ feet

Side property line: _____ feet Side property line: _____ feet

SECTION II

1. A general plot plan showing: boundaries, dimensions, area of the lot, existing and proposed buildings, location of water supply and septic system/leach field and a north arrow, must be provided on a separate 8 1/2" x 11" sheet of paper.

2. Initiation of construction on a new house cannot be undertaken until a state waste water permit is issued and a copy is provided to the Zoning Administrator, if applicable.
3. A copy of the plans for the new construction (and picture, if available) must accompany this application.
4. If you are constructing a new house or building on a vacant lot, please contact the Town Clerk to obtain a 9-1-1 locatable address.
5. You are also responsible for obtaining permits for driveway, sign, etc. (if applicable). If your proposed construction or project lies within a Flood Hazard Area, you are also required to adhere to the Town of Stamford's Flood Hazard Area Regulations (Appendix I of the Zoning By-Laws) and provide the Zoning Administrator with the appropriate report.

SECTION III

I swear under the pains and penalties of perjury that the statements contained in this application are true to the best of my knowledge and belief. This permit is valid for two (2) years and can be extended for one (1) additional year upon written request to the Zoning Administrator. Submission of this document authorizes the Zoning Administrator to view and inspect the property before, during and upon completion of the project for which this permit is granted.

Date: _____ Signature of Applicant: _____

NOTE: Failure to provide any of the above-required information will result in an incomplete application which will be returned to the applicant. THIS APPLICATION DOES NOT AUTOMATICALLY QUALIFY YOU FOR A STATE PERMIT. CONTACT THE STATE PERMIT SPECIALIST AT (802) 282-6488 or (800) 974-9559.

Application received by _____ Date received in Town Office _____ Fee received \$ _____
 (Receipt by Town Office does not constitute receipt by Zoning Administrator.)

***** FOR USE BY ZONING ADMINISTRATOR *****

Application Permit # _____ Date received by Zoning Administrator _____

Application: Approved _____ Denied _____ Referred _____ Date: _____

If approved, Effective Date _____ (there is a fifteen (15) day appeal period)

If denied or referred to Planning Commission and/or Zoning Board of Adjustment, cite applicable Zoning Bylaw section _____.

If this permit is denied, you may appeal the decision of the Zoning Administrator by filing an Application to the Zoning Board of Adjustment within fifteen (15) days.

Zoning Board of Adjustment Action: _____ (if required)

Signed: _____
 Zoning Administrator

- Distribution:
- | | | |
|---------------------------------|-------------------------------|--------------------------------------|
| 1. Applicant | 4. Board of Listers | 7. Selectboard |
| 2. Town Office – for posting | 5. Zoning Board of Adjustment | 8. Zoning Administrator file (orig.) |
| 3. Bilmonts Store – for posting | 6. Planning Commission | |